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Civil Engineer

**EIELSON AFB ENVIRONMENTAL
PROTECTION COMMITTEE**

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This instruction implements AFD 32-70, *Environmental Quality*. It establishes the Environmental Protection Committee (EPC) to ensure a systematic interdisciplinary approach to achieve and maintain environmental quality at Eielson AFB. It is used in conjunction with AFI 32-7005, *Environmental Protection Committees*. Eielson AFB has a combined Air Force Occupational Safety and Health Environmental Protection Committee (AFOSH-EPC). This implements AFD 90-8, *Environment, Safety, and Occupational Health*. The AFOSH-EPC includes environmental, public health, fire protection, safety, and occupational health.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

1. General. As the environmental steering group for Eielson AFB, the EPC reviews policy and programs and monitors progress. This instruction is intended to provide Eielson AFB with the framework to oversee the Air Force environmental program according to AFD 32-70.

2. Responsibilities:

2.1. The fighter wing vice commander is the EPC chairperson. In his/her absence, the support group commander is the chairperson. The Eielson AFOSH-EPC meets quarterly. 354 FW/SE hosts the AFOSH-EPC. Additional meetings may be directed by the EPC chairperson as necessary. Persons assigned to the positions listed below are appointed as members of the Eielson AFB EPC and shall attend all meetings or have an alternate attend:

2.1.1. 354 FW/JA

- 2.1.2. 354 FW/PA
- 2.1.3. 354 MDG/CC
- 2.1.4. 354 OG/CM
- 2.1.5. 353 CTS/CC
- 2.1.6. 354 LG/CD
- 2.1.7. 354 MXS/CC
- 2.1.8. 354 SPTG/CC
- 2.1.9. 354 SPTG/CD
- 2.1.10. 168 SPTG/CE
- 2.1.11. 354 CES/CC
- 2.1.12. 354 SVS/CC
- 2.1.13. 354 SUPS/CC
- 2.1.14. DECA
- 2.1.15. AAFES

2.2. The following are working groups to the EPC. Numerous subcommittees exist to work particular issues as needed. The working groups and subcommittees meet at the direction of the subcommittee chairperson and shall report their progress to the EPC.

2.2.1. The Pollution Prevention (P2) Working Group is chaired by 354 LG/CD and managed by the 354 CES/CEVQ. The P2 Working Group is responsible for tracking mandatory solid waste reduction requirements, pollution prevention initiatives, opportunity assessment analysis, and information exchange within work centers.

2.2.1.1. The P2 Working Group includes members from the areas of CE environmental management, entomology, CE environmental operations, CE engineering, CE hazardous waste, maintenance quality assurance element, Contracting Squadron Deputy Commander, NCOIC of the flight services center, Deputy Chief of Supply, transportation MC&A, bio-environmental engineering, the Hazardous Material Pharmacy, and other representatives when appropriate.

2.2.1.2. The P2 Working Group is the Eielson AFB team that implements the AF's Affirmative Procurement Program (APP). The two key organizations responsible for implementing and monitoring the Affirmative Procurement Program are Civil Engineering and Contracting.

2.2.2. Environmental, Safety, and Occupational Health Compliance Assessment and Management Program (ESOHCAMP) Working Group is chaired by 354 LG/CC and managed by the 354 MDG/SGOAB, 354 FW/SEG, and 354 CES/CEVQ. The ESOHCAMP Working Group is responsible for annual ESOHCAMP assessments and finding closeout.

2.2.2.1. The ESOHCAMP Working Group includes Unit Environmental Coordinators (UECs), Unit Safety Representatives (USRs), CE environmental management, bioenvironmental engineering, safety, and other representatives when appropriate.

2.2.3. Hazardous Emergency Response Planning Team (HERPT) is chaired by 354 CES/CC and managed by the 354 CES/CEX. The HERPT is responsible for emergency response planning to include spill response planning, exercises, and spill response worker training in accordance with Air Force Instruction 32-4002, *Hazardous Material Emergency Planning and Response Program*.

2.2.3.1. The HERPT includes members from the areas of CE readiness, CE fire protection, CE environmental management, hazardous material pharmacy, bioenvironmental engineering, security forces, staff judge advocate, safety, and other representatives when appropriate.

2.2.4. The Hazardous Material Management Process (HMMP) is chaired by 354 CES/CC and managed by the 354 CES/CEVQ. The HMMP is responsible for hazardous material authorization and usage, and hazardous waste reduction.

2.2.4.1. The HMMP includes members from the areas of CE environmental management, CE environmental operations, CE engineering, CE hazardous waste, transportation MC&A, bioenvironmental engineering, hazardous material pharmacy, fire protection, safety, Deputy Chief of Supply, munitions, and other representatives when appropriate.

2.3. Unit Environmental Coordinators (UECs). UECs shall attend all ESOHCAMP Working Group meetings. UECs and alternates shall be appointed in each unit and shall be the POC on environmental issues for the unit commander. Flight and element environmental coordinators may be appointed at the discretion of the unit commander. UECs shall be involved with all the subcommittees that require the unit's involvement.

3. Requirements:

3.1. EPC:

3.1.1. Ensure a systematic and interdisciplinary approach to ensure quality and integrate this approach into planning and decision-making.

3.1.1.1. Review and track environmental projects to ensure timely project execution.

3.1.2. Act as the primary executive steering group for all environmental cleanup, compliance, conservation, and pollution prevention.

3.1.3. Meet at least quarterly or at the direction of the chairperson.

3.1.4. Review environmental policies, resources, and performance and make changes as required.

3.1.5. Ensure appropriate training and manpower exists to meet environmental responsibilities.

3.2. Pollution Prevention Working Group:

3.2.1. Meets bimonthly or at direction of the chairperson.

3.2.2. Tracks progress of meeting DoD, Air Force, and MAJCOM municipal solid waste reduction goals.

3.2.3. Sets policy and direction of process improvement.

3.2.4. Implements and manages the wing wide Affirmative Procurement Program.

3.3. ESOHCAMP Working Group:

3.3.1. Meets monthly or at the direction of the chairperson.

3.3.2. Conducts annual ESOHCAMP assessments and continues follow-up on findings until closed.

3.4. HERPT:

3.4.1. Meets quarterly or at the direction of the chairperson.

3.4.2. Plans and conducts emergency response exercises.

3.4.3. Plans and conducts emergency response training or coordinates vendor training when necessary.

3.5. HMMP:

3.5.1. Meet bimonthly or at the direction of the chairperson.

3.5.2. Sets policy and direction of hazardous waste and hazardous material management, and hazardous material pharmacy.

3.6. Unit Environmental Coordinator (UEC):

3.6.1. Appointment. Each 354 FW squadron, and major tenant units shall appoint a primary and alternate UEC. The appointee shall be an E-5 or higher, or GS-7 or higher and appointed in writing to 354 CES/CEV. At the unit's discretion, it is recommended that the UEC also serve as the Unit Safety Representative (USR). The UEC will be the single point of contact for their unit concerning environmental ESOHCAMP findings and environmental programs. Once appointed, the UEC shall contact 354 CES/CEV, 377-3235, to schedule unit-specific training.

3.6.2. Responsibilities: The UEC will be responsible for:

3.6.2.1. ESOHCAMP finding closure. ESOHCAMP consists of a base internal assessment of environmental, safety, and occupational health every year and a MAJCOM external assessment every third year. UECs will track all unit ESOHCAMP environmental findings, work with shops to expedite closure, and keep 354 CES/CEVQ updated before monthly ESOHCAMP meetings. UECs shall be able to brief closure status and background of all their unit's open environmental findings. UECs will fully participate in all internal and external ESOHCAMPs throughout the preparation, execution, and follow-up phases.

3.6.2.2. Hazardous material and waste policy dissemination and enforcement.

3.6.2.3. Pollution Prevention, to include process improvement and opportunity assessment identification, material and waste goal tracking, and affirmative procurement.

3.6.2.4. Recycling information, policy dissemination, and requirement identification.

3.6.2.5. Asbestos, lead-based paint policy dissemination.

3.6.2.6. Underground and Aboveground Storage Tank (UST/AST) monitoring and accounting. Some organizations have small organization tanks that are not regulated, but are of environmental concern and their location must be tracked.

3.6.2.7. Spill reporting for all spills and cleanup for work center spills within the shop capability.

3.6.2.8. Knowing locations and operating procedures of all environmental activities in the unit such as Hazardous Material Storage, Hazardous Waste Accumulation Points, and storage

tanks.

3.6.2.9. Hazardous material, hazardous waste, air, water, wastewater, storm water, and solid waste requirement identification.

3.6.2.10. Unit Environmental Coordinator Continuity Binder: Each UEC shall maintain a continuity binder.

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Commander